



Policy and Procedure

Policy Name:	Reporting of Sexual Offenders
Responsible office:	Administration
Approved by:	C. Wynd
Issued:	8/1/2015
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Policy Statement

1. The Campus Sex Crimes Prevention Act requires sex offenders, who must register under state law, to provide notice of enrollment or employment at any institution of higher education (IHE) in that state where the offender resides, as well as notice of each change of enrollment or employment status at the IHE. In turn, this information will be made available by the state authorities to the local law enforcement agency that has jurisdiction where the IHE is located.
2. Ohio law requires that convicted sex offenders must register with the county in which they reside. In Franklin and Fairfield Counties in Ohio, sex offenders register with the County Sheriff's office for a designated time period. Sex offenders are classified as 1) sexually oriented offenders, 2) habitual sex offenders, and 3) sexual predators.
3. Mount Carmel College of Nursing will make available to the entire College constituency, information on any sexual predator who enrolls in or is employed at the College. The information is made available to the College by the Sheriff's Department and includes the offender's name, address, physical description, photograph, and the offense of which the person was convicted. The file is located in the College President's office. Please contact the College President's office for specific information on individuals.

Procedure

1. The President's office will notify the College community in writing if a sexual predator has been enrolled or hired by the College.

Related Information

1. [Public Law 106-386-OCT. 28, 2000](#)
2. [Franklin County Sex Offender Registry](#)
3. [Fairfield Count Sex Offender Registry](#)